

New/Expansion Project Scorecard		
Project Name _____		
Agency: _____		
Project Type: _____		
Evaluator _____		
CoC Threshold Requirements		
Agency participates in CES.	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Project will utilize a Housing First and/or Low Barrier approach.	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Project has documented minimum match.	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Project provided a budget and budget narrative.	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Agency has provided an acceptable organizational audit/financial review.	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<i>If answered "yes" to all of the above, continue to the rating section below.</i>		
Project Rating by CoC		
Rating Criteria	Points Earned	Points Available
I. Submission Requirements		
1. Timely submission of project application packets in accordance with RFP requirements.	<input style="width: 50px; height: 20px;" type="text"/>	1
2. Timely submission of project application and all attachments in e-snaps.	<input style="width: 50px; height: 20px;" type="text"/>	1
Subtotal	<input style="width: 50px; height: 20px;" type="text"/>	2
II. CoC Monitoring		
1. Timely drawdown of most recent grant expenditures with time expense ratio is ≤10% (% of term expired minus % funds disbursed).	<input style="width: 50px; height: 20px;" type="text"/>	5
2. ≥90% of program entries and exits were entered into HMIS within 3 days.	<input style="width: 50px; height: 20px;" type="text"/>	3
Subtotal	<input style="width: 50px; height: 20px;" type="text"/>	8
Project Rating by External Evaluator		
Rating Criteria	Points Earned	Points Available
III. Project Description		
1. Provides description of proposed project, including target population, type of housing provided, and types of services offered.	<input style="width: 50px; height: 20px;" type="text"/>	4
2. Demonstrates understanding of the needs of the clients to be served and shows that the proposed housing (including the number and configuration of units) and services will fit those needs.	<input style="width: 50px; height: 20px;" type="text"/>	4

3. Explains how program will assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs. (For TH-PH-RRH projects: project will provide enough rapid rehousing assistance to ensure that at any given time a participant may move from transitional to permanent housing)	<input type="text"/>	4
4. Explains how program will help clients access mainstream benefits, increase employment and/or income, and maximize ability to live independently.	<input type="text"/>	4
5. The project will use evidenced-based and/or culturally-based practices.	<input type="text"/>	4
6. Project will work to reduce returns to homelessness, first time homelessness, and increase employment and income.	<input type="text"/>	4
7. Describes the plan for rapid implementation, with a reasonable and detailed schedule of proposed activities at 60, 120, and 180 days after grant award.	<input type="text"/>	4
Subtotal	<input type="text"/>	28
IV. Project Alignment with Policy & CoC Priorities		
1. Degree to which program will implement a Housing First approach or philosophy.	<input type="text"/>	3
2. Program advances radical equity in homelessness service provision (including degree to which program racial demographics reflect overall homeless population racial breakdown.)	<input type="text"/>	3
3. Program will consider individuals with lived experience in program design, planning, implementation, evaluation, etc.	<input type="text"/>	3
4. Program has plan for improving assistance to LGBTQ+ individuals.	<input type="text"/>	3
5. Application demonstrates program will be cost-effective.	<input type="text"/>	3
6. Program works with stakeholders from health, housing, and social services to meet client needs.	<input type="text"/>	3
7. Project addresses HUD's six pillars--including three foundations (equity, data, collaboration) and will employ at least one solution (housing & supports, crisis response, and prevention).	<input type="text"/>	3
8. Degree to which program will address unsheltered homelessness.	<input type="text"/>	3
9. Describes how the agency will ensure project staff retention (e.g., paying a living wage, offering mental health supports, etc.)	<input type="text"/>	3
Subtotal	<input type="text"/>	27
V. Project Performance & Evaluation		

1. Describes objective program outcomes and how the program will assess those outcomes.	<input type="text"/>	3
2. Program has a plan to review participant outcomes with an equity lens, including the disaggregation of outcome data by race, ethnicity, gender identity, age, etc.	<input type="text"/>	3
Subtotal	<input type="text"/>	6
VI.Equity Factors		
1.a. Agency has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial and leadership positions.	<input type="text"/>	1
1.b. Agency has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers on certain groups.	<input type="text"/>	1
2.a. Agency's Board of Directors includes representation from more than one person with lived experience.	<input type="text"/>	1
2.b. Agency has relational process for receiving and incorporating feedback from persons with lived experience.	<input type="text"/>	1
Subtotal	<input type="text"/>	4
VII.CoC Participation and Contribution to System Performance		
1. Degree to which agency participates in PIC--e.g., serving on the Board of Directors, committees, and workgroups--and collaborates with PIC members.	<input type="text"/>	4
2. Describes how the project fits system needs and fits with CoC and HUD policy priorities.	<input type="text"/>	3
3. Ensures that program will participate in HMIS and CES.	<input type="text"/>	2
Subtotal	<input type="text"/>	9
VIII.Financial Performance		
1. Average cost per household served is reasonable and consistent with the population to be served.	<input type="text"/>	3
2. Most recent agency financial audit found minimal exceptions or findings.	<input type="text"/>	3
Subtotal	<input type="text"/>	6
IX.Agency Background & Experience		
1. Applicant and sub-recipients (if any) have experience working with proposed population and the proposed housing type.	<input type="text"/>	3
2. Applicant has experience in utilizing a Housing First approach.	<input type="text"/>	3

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3. Applicant has experience in effectively utilizing federal funds, including HUD grants and other public funding (e.g., regular drawdowns, timely reimbursement of subrecipients, timely resolution of monitoring findings, and timely submission of reports for existing grants).

4

Subtotal

10

Total

100