

Renewal HMIS Projects

Instructions for Applicants:

Beginning on page 3, applicants should read each numbered question carefully and provide answers in the box provided below.

Instructions for Evaluators:

Beginning on page 3, please read applicants' responses to each question and provide a score in the bolded box beneath the text. Feel free to leave notes or questions on the application.

**PIC will verify participation in CoC and HUD monitoring findings reported by applicants.

CoC Use only

CoC Threshold Requirements

- | | | |
|--|-----------------------------|------------------------------|
| 1. Program participates in CES. | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| 2. Project utilizes a Housing First and/or Low Barrier approach. | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| 3. Project has documented minimum match. | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| 4. Project provided a budget and budget narrative. | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| 5. Agency has provided an organizational audit/financial review. | <input type="checkbox"/> No | <input type="checkbox"/> Yes |

If answered "yes" to all of the above, continue to the rating section below.

I. Submission Requirements

I.1. Timely submission of project application packets in accordance with RFP requirements. (0-1 point)

I.2. Timely submission of project application and all attachments in e-snaps. (0-1 point)

II. CoC Monitoring

II.1. Timely drawdown of the most recent grant expenditures with time expense ratio is $\leq 10\%$ (% of term expired minus % funds dispersed). (0-5 points)

External Evaluator Scoring & Project Narrative

III. Project Description

1. Describe current HMIS activities within the CoC (e.g., training, monitoring and evaluation, data management, and reporting).

III.1. Describes current HMIS activities within the CoC (e.g., training, monitoring and evaluation, data management, and reporting). (0-9 points)

2. Describe HMIS current data standards and abilities, including ability to un-duplicate records and disaggregate race data.

III.2. Describe HMIS current data standards and abilities, including ability to un-duplicate records and disaggregate race data. (0-9 points)

3. Describe how HMIS works with the CoC's CES.

III.3. Describes how HMIS works with the CoC's CES. (0-9 points)

4. Describe how HMIS uses data to review performance for the entire CoC geographic area as well as to provide information to project subrecipients and applicants for needs analysis and funding priorities.

III.4. Describe how HMIS uses data to review performance for the entire CoC geographic area as well as to provide information to project subrecipients and applicants for needs analysis and funding priorities. (0-9 points)

IV. Project Alignment with Policy & CoC Priorities

1. Explain how HMIS promotes a system-wide Housing First philosophy.

IV.1. Explains how HMIS promotes a system-wide Housing First philosophy. (0-4 points)

2. Describe how HMIS uses data to advance racial equity in the CoC (e.g., disaggregating race, identifying racial disparities, etc.).

IV.2. Describes how HMIS uses data to advance racial equity in the CoC. (1-4 points)

3. How does HMIS consider perspectives from individuals with lived experience in data collection, analysis, and reporting?

IV.3. Explains how HMIS considers individuals with lived experience when designing reports and data collection. (0-4 points)

4. Explain how HMIS works to improve assistance to LGBTQ+ individuals across the CoC.

IV.4. Explains how HMIS works to improve assistance to LGBTQ+ individuals across the CoC. (0-4 points)

5. How does HMIS promote cost-effectiveness in the CoC?

IV.5. Describes how HMIS works to promote cost-effectiveness in the CoC. (0-4 points)

6. Explain how HMIS works/will work with a broad array of stakeholders, including housing, health, and service agencies. In particular, describe if and how this project a) works with public and private healthcare organizations/agencies; b) partners with PHAs and state and local housing organizations; and/or c) Partners with local workforce development centers.

IV.6. HMIS works with healthcare, housing, and social services to meet client and system needs. (0-4 points)

7. Explain how HMIS promotes and supports HUD's six pillars to end homelessness for all persons--including three foundations (equity, data, collaboration) and solutions (housing & supports, crisis response, and prevention).

IV.7. HMIS promotes and supports HUD's six pillars--including three foundations (equity, data, collaboration) and solutions (housing & supports, crisis response, and prevention). (0-4 points)

8. Describe how HMIS assists the CoC in addressing unsheltered homelessness.

IV.8. Describes how HMIS assists the CoC in addressing unsheltered homelessness. (0-4 points)

9. Please describe how the HMIS lead agency will ensure project staff retention.

IV.9. Describes how the lead agency will ensure project staff retention (e.g., paying a living wage, offering mental health supports, etc.). (0-4 points)

10. Any additional notes on Program Alignment with Policy & CoC Priorities that you would like evaluators to know.

V. Equity Factors

Agency Factors

1. Describe the agency's efforts to advance racial equity within the organization, including
 - a. having under-represented individuals in leadership and managerial positions and
 - b. having reviewed internal policies and procedures from an equity lens and developing a plan to ensure that policies do not impose undue barriers on certain groups.

V.1.a. Agency has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial and leadership positions). (0-1 point)

V.1.b. Agency has reviewed internal policies and procedures with an equity lens and has a plan for implementing equitable policies that do not impose undue barriers. (0-1 point)

2. Describe the agency's efforts to incorporate the perspectives of people with lived experience into organizational policies and practices, including
- a. having representation from multiple individuals with lived experience on the Board of Directors and
 - b. having a process for receiving and incorporating feedback from individuals with lived experience.

V.2.a. Agency's Board of Directors includes representation from at least one person with lived experience. (0-1 point)

V.2.b. Agency has relational process for receiving and incorporating feedback from persons with lived experience. (0-1 point)

VI. HUD Monitoring

1. Are there any unresolved HUD monitoring or audit findings related to this HUD CoC Program project or other HUD funded projects within your agency since 1/1/2019?
- a. If yes, was your agency on a Corrective Action Plan and was the HUD Corrective Action Plan resolved by the deadline?
 - b. If the Corrective Action Plan was not resolved by the deadline, why not and what is the current status?
 - c. Are you currently on a Corrective Action Plan with HUD or the CoC?

VI.1. Any HUD monitoring findings and corrective action were minimal. (0-5 points)

2. Provide any additional notes on Monitoring that you would like evaluators to know.

VII. CoC Participation and Contribution to System Performance

Participation

1. Please describe how HMIS collaborates with stakeholders within and across the CoC.

VII.1. Describes how HMIS collaborates with stakeholders within and across the CoC. (0-3 points)

System Needs & Impact

2. Please describe how this project fits system needs within the CoC and meets its and HUDs' priorities for this RFP.

VII.2. Describes how project fits system needs and fits with CoC and HUD policy priorities. (0-3 points)

3. Provide any additional notes on CoC Participation & Contribution to System Performance that you would like evaluators to know.

VIII. Financial Performance

1. Has your agency been financially audited in the last three years? If not, why not? Describe any findings or exceptions found in your most recent agency financial audit. Please explain them and any corrective action being taken and whether they have been resolved.

VIII.1. Most recent agency financial audit found no exceptions or findings. (0-3 points)

2. What is the project's average cost per person? Please explain if any costs fall outside the average cost for project type.

VIII.2. Budget costs are reasonable. (0-3 points)

Project Application Total Points (out of 100 Points)