

Renewal SSO-CE Projects

Instructions for Applicants:

Beginning on page 3, applicants should read each numbered question carefully and provide answers in the box provided below.

Instructions for Evaluators:

Beginning on page 3, please read applicants' responses to each question and provide a score in the bolded box beneath the text. Feel free to leave notes or questions on the application.

**PIC will verify participation in CoC and HUD monitoring findings reported by applicants.

CoC Use only

CoC Threshold Requirements

- | | | |
|--|-----------------------------|------------------------------|
| 1. Program participates in CES. | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| 2. Project utilizes a Housing First and/or Low Barrier approach. | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| 3. Project has documented minimum match. | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| 4. Project provided a budget and budget narrative. | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| 5. Agency has provided an organizational audit/financial review. | <input type="checkbox"/> No | <input type="checkbox"/> Yes |

If answered "yes" to all of the above, continue to the rating section below.

I. Submission Requirements

I.1. Timely submission of project application packets in accordance with RFP requirements. (0-1 point)

I.2. Timely submission of project application and all attachments in e-snaps. (0-1 point)

II. CoC Monitoring

II.1. Timely drawdown of the most recent grant expenditures with time expense ratio is $\leq 10\%$ (% of term expired minus % funds dispersed). (0-5 points)

External Evaluator Scoring & Project Narrative

III. Project Description

Planning & Access

1. How does CES ensure accessibility to all individuals and families seeking homeless and homeless prevention services on O'ahu?

III.1. CES ensures accessibility to all individuals and families seeking homeless services on Oahu. (0-3 points)

2. How does CES reach people who are least likely to apply in the absence of special outreach?

III.2. CES has a plan to reach people who face certain barriers and are least likely to apply to programs in absence of special outreach. (0-3 points)

3. How does CES ensure access points for sub-populations (including individuals living with disabilities), and how are these access points integrated into the overall CES?

III.3. CES ensures access points for sub-populations. (0-3 points)

4. How is CES advertised to families and individuals seeking services, particularly those who have the highest barriers?

III.4. CES advertises effectively to individuals and families seeking services. (0-3 points)

5. Explain policies and procedures for ensuring that the CES process is available to all eligible persons regardless of race, color, national origin, religion, sex, age, familial status, disability, actual or perceived sexual orientation, gender identity, or marital status?

III.5. CES has policies and procedures to ensure equitable access to the CES process by all eligible persons regardless of race, color, nationality, religion, sex, age, familial status, disability, actual or perceived sexual orientation, gender identity, or marital status. (0-3 points)

6. Explain policies and procedures for ensuring that the CES process is available to individuals fleeing domestic violence.

III.6. CES has policies and procedures for serving individuals fleeing domestic violence. (0-3 points)

7. Describe how CES collaborates with stakeholders within and across the CoC.

III.7. Describes how CES collaborates with stakeholders within and across the CoC. (0-3 points)

Assessment, Prioritization, & Referrals

8. Please describe the standardized assessment process and how it is used to direct clients to appropriate housing and services that best fit their needs.

III.8. CES has a standardized assessment process to direct individuals and families to appropriate housing to meet their needs. (0-3 points)

9. How does CES prioritize individuals and families who are most in need of assistance and ensure that they receive it in a timely manner?

III.9. CES has a process for prioritizing individuals and families who are most in need. (0-3 points)

10. Describe the referral process, including steps taken to serve clients who fall out of housing or who have an unsuccessful referral.

III.10. CES has a process in place for serving clients who fall out of housing or who have unsuccessful referrals. (0-3 points)

Data Management

11. Describe the data system used by CES.

III.11. CES has a robust data management system. (0-3 points)

IV. Evaluation and Performance

1. Please describe how CES evaluates the CE process at system and programmatic levels (e.g., meeting with projects regarding intake, assessment, and referral processes and soliciting feedback from projects and participants regarding the CES process).

IV.1. CES regularly evaluates its process at a systems and programmatic level. (0-3 points)

2. Describe how CES ensures that racial equity is achieved at all stages of the CES process.

IV.2. CES has a process in place to ensure that racial equity is achieved at all stages of the CES process. (0-6 points)

3. Please explain how CES works with HMIS to promote high-quality system performance.

IV.3. CES works with HMIS to ensure an overall high-quality system performance. (0-3 points)

v. Project Alignment with Policy & CoC Priorities

1. Explain how CES promotes a system-wide Housing First philosophy.

V.1. Explains how CES promotes a system-wide Housing First philosophy. (0-3 points)

2. Describe how CES works to advance racial equity in the CoC.

V.2. Describes how CES works to advance racial equity in the CoC. (0-3 points)

3. How does CES consider perspectives from individuals with lived experience (e.g., in determining prioritization, developing prioritization tools, etc.)?

V.3. Explains how CES considers individuals with lived experience. (0-3 points)

4. Explain how CES works to improve assistance to LGBTQ+ individuals across the CoC.

V.4. Explains how CES works to improve assistance to LGBTQ+ individuals across the CoC. (0-3 points)

5. How does CES promote cost-effectiveness in the CoC?

V.5. Describes how CES works to promote cost-effectiveness in the CoC. (0-3 points)

6. Explain how CES works with stakeholders, including housing, health, government, and service agencies, to coordinate access to appropriate services.

V.6. CES works with healthcare, housing, government, and social services to coordinate access to appropriate services. (0-3 points)

7. Explain how CES promotes and supports HUD's six pillars to end homelessness for all persons--including three foundations (equity, data, collaboration) and solutions (housing & supports, crisis response, and prevention).

V.7. CES promotes and supports HUD's six pillars--including three foundations (equity, data, collaboration) and solutions (housing & supports, crisis response, and prevention). (0-3 points)

8. Describe how CES assists the CoC in addressing unsheltered homelessness.

V.8. Describes how CES assists the CoC in addressing unsheltered homelessness. (0-3 points)

9. Please describe how the CES lead agency will ensure project staff retention.

V.9. Describes how the lead agency will ensure project staff retention (e.g., paying a living wage, offering mental health supports, etc.). (0-3 points)

10. Any additional notes on Program Alignment with Policy & CoC Priorities that you would like evaluators to know.

VI. Equity Factors

1. Describe the agency's efforts to advance racial equity within the organization, including
 - a. having under-represented individuals in leadership and managerial positions and
 - b. having reviewed internal policies and procedures from an equity lens and developing a plan to ensure that policies do not impose undue barriers on certain groups.

VI.1.a. Agency has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial and leadership positions). (0-1 point)

VI.1.b. Agency has reviewed internal policies and procedures with an equity lens and has a plan for implementing equitable policies that do not impose undue barriers. (0-1 point)

2. Describe the agency's efforts to incorporate the perspectives of people with lived experience into organizational policies and practices, including
 - a. having representation from multiple individuals with lived experience on the Board of Directors and
 - b. having a process for receiving and incorporating feedback from individuals with lived experience.

VI.2.a. Agency's Board of Directors includes representation from at least one person with lived experience. (0-1 point)

VI.2.b. Agency has relational process for receiving and incorporating feedback from persons with lived experience. (0-1 point)

VII. HUD Monitoring

1. Are there any unresolved HUD monitoring or audit findings related to this HUD CoC Program project or other HUD funded projects within your agency since 1/1/2019?
 - a. If yes, was your agency on a Corrective Action Plan and was the HUD Corrective Action Plan resolved by the deadline?
 - b. If the Corrective Action Plan was not resolved by the deadline, why not and what is the current status?
 - c. Are you currently on a Corrective Action Plan with HUD or the CoC?

VII.1. Any HUD monitoring findings and corrective action were minimal. (0-5 points)

2. Provide any additional notes on Monitoring that you would like evaluators to know.

VIII. CoC Participation and Contribution to System Performance

System Needs & Impact

1. Please describe how this project fits system needs within the CoC and meets its and HUD's priorities for this RFP.

VIII.2. Describes how project fits system needs and fits with CoC and HUD policy priorities. (0-6 points)

2. Provide any additional notes on CoC Participation & Contribution to System Performance that you would like evaluators to know.

IX. Financial Performance

1. Has your agency been financially audited in the last three years? If not, why not? Describe any findings or exceptions found in your most recent agency financial audit. Please explain them and any corrective action being taken and whether they have been resolved.

IX.1. Most recent agency financial audit found no exceptions or findings. (0-3 points)

2. What is the project's average cost per person? Please explain if any costs fall outside the average cost for project type.

IX.2. Budget costs are reasonable for project. (0-3 points)

Project Application Total Points (out of 100 Points)