



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC General October 2017 Meeting Central Union Church Honolulu 12:00 PM – 1:30 PM MINUTES

Agenda Topic		Outcome/Action
Call to Order & and Roll Call	Director Stasch started the meeting at 12:10. Introductions were conducted of new or visiting participants. Quorum was met.	
Approval of Minutes from September	Members reviewed the September minutes. Holly Hollowich indicated that Windward was misspelled, and Janet Kelly indicated that her name was misspelled. <i>Motion: To approve the September minutes as amended.</i> <i>Motion seconded.</i>	Motion Approved.
Presentation	Tracey Wiltgen, Executive Director of the Mediation Center of the Pacific, presented on their Early Access Mediation program for landlords and tenants. As 501(C)3, the MCP serves many low-income tenants. Cecilia Chang from the Judiciary Center for Alternative Dispute Resolution was also present and spoke to the group about how the two groups collaborate.	
Continuing Business: NOFA 2017 Debrief	The PIC submitted the NOFA Application. There will be three new projects: <ul style="list-style-type: none"> • Youth Rapid Rehousing Project • SSO – CES Project • Permanent Supportive Housing Bonus Project The Planning Committee will take up any improvements to the process that need to take place for 2018.	
Continuing Business: CES Update	Director Stasch indicated that HomeBase will be in town next week; they have been instrumental in helping the CoC develop CES for all subpopulations: Singles, Youth, DV, and Youth. <ul style="list-style-type: none"> • Eric Englin from PHOCUSED gave an update on the Families CES: <ul style="list-style-type: none"> ○ PHOCUSED has been providing reports to provide the community, which are also available on their website ○ There are 20 programs participating (11 of 	

	<p>which are Rapid Rehousing)</p> <p>During the CES Workgroup meeting updates were provided to PIC, which were shared with the General Membership:</p> <ul style="list-style-type: none"> • Since August of 2017 there have been over 432 referrals made, 128 unassigned, and 80 housed 	
Continuing Business: 501(c)3 Status	Chair Berliner and Director Stasch are working with an attorney that is moving the process along. PIC should have their 501(C)3 status by the end of 2017. The Board of Directors will revisit the mission, vision, and strategic plan after this process.	
Continuing Business: HMIS Report	HMIS Administrator team member Alison Hinazumi reported that HMIS has been upgraded and the new version is functional. The HMIS workplan has been developed with PIC and will be submitted as soon as possible. CPC has hired two new team members so they are working at full-staff.	
New Business: 2018 Point in Time Count	Director Stasch described the planning for 2018 Point in Time Count, which will include wrapping in community input and feedback from last year. The Count will begin on January 22 nd , 2018. A stronger volunteer coordination system and incentive gift cards will be needed for this year.	
New Business: CoC Funded Projects	Director Stasch indicated that the monitoring and evaluation for CoC Funded Projects will be taking place in December. During the Planning Committee meeting, PIC will be refining the monitoring tool for this year.	
New Business: Updated Meeting Calendar for Q4	Director Stasch reported that there will not be a General Meeting November (due to Conference) or December (Board decision).	
Committee Reports: Organizational Development Committee	Director Stasch reminded the General Membership that there will be an election at the Statewide Awareness Conference. Please contact Committee Chair Janet Kelly if you are interested in nominating yourself or another member.	
Committee Reports: Advocacy Committee	Committee Chair Gavin Thornton is trying to create a system that will make it easier for people to submit testimony in support of advocacy priorities. The Board of Directors approved having this available on the PIC website.	
Committee Reports: Awareness Committee	The Statewide Awareness Conference is November 17 th . Late Registration is open and will close Nov 10 th . Committee Chair Maile Montallana thanked the Platinum Sponsor, Catholic Charities, as well as the City and County of Honolulu's Office of Housing. She reported that the Mayor might be presenting at the Conference. Director Stasch thanked the Awareness Committee for their amazing work on the Conference and congratulated	

	them on having already raised enough money to pay for the event.	
Committee Reports: Planning Committee	The next Planning Committee meeting will be Tuesday, October 24 th , 2017 from 11:30-1:00 at AUW in the 5 th Floor Conference Room.	
Announcements	<ul style="list-style-type: none"> • Marc Alexander: <ul style="list-style-type: none"> ○ Another printing of Homeless Help Cards will be taking place ○ Outreach volunteers and workers should report violent encounters to HPD • DOH indicated that AMHD RFP will be coming out next week. • Salvation Army will be hosting their Thanksgiving Dinner at the Blaisdell Center 	
Adjournment	The meeting was adjourned at 1:26pm.	
Next Meeting	The next meeting will not be November 21 st due to the Conference. The next General Meeting will be January 16 th 2018.	
Minutes Prepared by:	Natalie Okeson	