



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC General September 2017 Meeting

Kapolei Hale

Kapolei

12:00 PM – 1:30 PM

MINUTES

Agenda Topic		Outcome/Action
Call to Order & and Roll Call	Director Stasch started the meeting at 12:05. Introductions were conducted of new or visiting participants. Quorum was met.	
Approval of Minutes from August	Members reviewed the August minutes. Natalie Okeson mentioned that the minutes have June written instead of July and need to be amended to reflect the correct date. <i>Motion: To approve the August minutes as amended.</i> <i>Motion seconded.</i>	Motion Approved.
Presentation	Stacey Zimmer, ALEA Bridge Project Coordinator/AmeriCorps VISTA, presented on the Volunteer Training Program for the Wahiawa HoM Project. Many volunteers are eager to help ALEA Bridge and this training will be crucial. PIC Members should feel free to help with the training or presenting to the volunteers. There is a sign-up sheet for those who would like to help develop the training curriculum.	
Presentation	George Massengale is serving as the Coordinator for Kapiolani Community College's Health Apprenticeship Program. George gave an overview of the program and asked that the organizations present consider hosting apprentices and talking about the program with their employees.	
Presentation	Connie Mitchell presented on the Youth Rapid Rehousing Project, which was a newly funded program with the NOFA 2016 Cycle. This housing subsidy program, which serves those ages 18-23, launched Sept 1 st . IHS has master leases that will allow for the youth to live together. The youth will learn to budget and take care of a household during their time with the program. IHS is working with other organizations for case management and has just received the first three youth referrals from the newly created by-	

	name list. The youth do have to have income as at the end of the program the youth are expected to be able to be self-sufficient.	
CES Update	<p>Director Stasch reminded that everyone should be asking for referrals through CES. She led a discussion around the updates for Coordinated Entry System:</p> <ul style="list-style-type: none"> • Eric Englin from PHOCUSED gave an update on the Families CES: <ul style="list-style-type: none"> ○ Over 130 referrals have been made with 17 organizations ○ Unassignments due to housing status continues to slow down the CES process • DV: The initial discussions for this group will be this Friday the 22nd from 1-3. • Coordinated Entry System Workgroup: The workgroup has been discussing P&P changes. General Membership is welcome to attend the monthly meetings. 	
NOFA Competition	<p>Director Stasch gave an update on the 2017 NOFA cycle:</p> <ul style="list-style-type: none"> • The CoC is just one week away from submitting our NOFA application. (The process so far was described: the RFP, the evaluation committee, the rating rubric, the presentation and approval of the project rankings to the Planning Committee, and the presentation and approval of the project ranking to the Board of Directors) • Director Stasch presented the ranking of projects to the General Membership and walked the Members through the document provided. • The PIC NOFA application will be posted on the website by Thursday. 	
PIC Chair Report	<ul style="list-style-type: none"> • Chair Berliner thanked Director Stasch for her tremendous work throughout the NOFA cycle and for bringing our CoC to a much stronger position than we have ever been in previously. • Chair Berliner reported that the Board of Directors met regarding the appeals that were filled regarding the NOFA allocations. In addition, the Board of Directors and Director Stasch have been working closely with C. Peraro Consulting to work through issues regarding HMIS and developing robust work and oversight plans. 	
501(c)3 Status	<p>Chair Berliner and Director Stasch met with an attorney that specializes in nonprofit legal issues. The proposal from the attorney will include all work being included for a \$4,000 fee (does not include filing fees). The Board will have an opportunity to approval the proposal via email. They also met with a CPA that is helping PIC walk through</p>	

	the process of back dating our tax-exempt status.	
HMIS Report	HMIS Administrator team member Alison Hinazumi indicated that the Statewide Data Committee approved the policies and procedures for HMIS Training. Additional points of contact have been added for those who sign up for training. Alison thanked those who participated in helping clean up the By-Name List. HMIS has also hired two new individuals.	
Organizational Development Committee	Director Stasch reminded the General Membership that there will be an election in December. Please contact Committee Chair Janet Kelley if you are interested in nominating yourself or another member.	
Awareness Committee	Committee Member gave an update on the upcoming Statewide Awareness Conference: <ul style="list-style-type: none"> • 12 agencies have submitted their sponsorship form • We are past the early bird registration period and are in the regular registration period. • Nov 10th will be last day for registration 	
Planning Committee	Committee Chair Tom MacDonald invited the general membership to attend the Planning Committee meetings. He indicated that the Committee will be taking a deep dive into our system and projects for the next NOFA project.	
Announcements	<ul style="list-style-type: none"> • Mike Goodman from the Hawaii Kai Homeless Task Force presented his proposal for to build domes to increase housing options. He would like everyone's comments on the proposal. • Department of Health indicated that the RFI for the Adult Mental Health Division RFP will be out in the next month. It will be sent to the list-serve. • Connie Mitchell from IHS would like to create a service-hub on the Winward side and is looking for other agencies who would like to participate. • Director Stasch reminded everyone that we will be planning for the NOFA 2018 and PIT • Connie Mitchell asked that the BOD consider planning a retreat for PIC members. 	
Next Meeting	The next meeting will be October 17 th at Central Union Church in Honolulu.	
Minutes Prepared by:	Natalie Okeson	