



PARTNERS IN CARE

Oahu Continuum of Care

Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.

PIC General Meeting
 Tuesday, April 19, 2016
 12:00 PM – 1:30 PM
 Central Union Church
 1660 South Beretania Street
 Honolulu HI 96826

Minutes

Agenda Topic	Discussion	Outcome/Action
Call to Order & and Roll Call	Chair Gannon called the meeting to order at noon and quorum was met.	
Approval of Minutes	Minutes were distributed and reviewed. Changes were suggested and were adopted. <i>Motion: to approve March general PIC meeting minutes. Motion seconded.</i>	Motion Approved
PIC Strategic Plan Update	<ul style="list-style-type: none"> • Strategic plan activities in 4 priority areas <ul style="list-style-type: none"> ○ Strengthen community-based process ○ Advocacy strategy ○ Internal operations ○ External communications • Early accomplishments include: <ul style="list-style-type: none"> ○ Shifted decision-making/authority to committees ○ Initiated dialogue among what may become a funders hui ○ Executed contract with Bennet Group, planning press conference and media training ○ Increased media exposure ○ Empowered Advocacy Committee to, when timing necessitates, make decisions on behalf of PIC during legislative session ○ Began recruitment of PIC Director ○ Explored ways to increase meeting effectiveness • PIC members should: <ul style="list-style-type: none"> ○ Participate in a committee ○ Assist with recruitment of PIC Director 	

	<p>Strategic plan- 4 goals/programs listed for Advocacy: (Larson reported for Chair Payton)</p> <ol style="list-style-type: none"> 1. Written policies & procedures/advocacy plan: final draft will go to Advocacy Committee for review/approval at 5/3 meeting. Then will go to EC for review/approval. 2. &3: ID/Execute 2016-2017 Advocacy Priorities: ID'd & executed for 2016; final results will be known by 4/29 (end of Conference). Will use Plan to develop 2017 priorities. Plan begins from May annually (for Legislature) 4. Leverage lessons/outcomes to ID 2018 priorities/Plan. SOP/ Plan includes evaluation/lessons learned at end of session to use to develop 2017 – 2018 priorities/Plan. 	
<p>HMIS Update</p>	<p>The State RFP contract for a HMIS Administrator is expected to be executed by June 1. The HMIS Lead (HPO) is waiting for approximately 2000 VI-SPDATs to be migrated into the new system. These VI-SPDATS need to be associated with an organization to complete the migration. VI-SPDAT working group selected Version 1 for PIC, and Version 2 for BTG – the major difference between Version 1 and 2 pertains to health related questions in Version 1 that affect the overall survey score. The Coordinated Entry Technical Assistance working group will need to create the policies and procedures for coordinated entry, and protocol for the by-name list. The protocol, and policies and procedures will provide HPO with guidance with setting up user preferences/authority based on who will be managing the by-name list, and responsible for overseeing coordinated entry. HPO tested outreach encounter workflows with outreach programs. The next step is to train outreach programs on how to use the new workflow. The new system will have a housing inventory feature – the HMIS Administrator will initially set it up, though programs will be responsible for updating their inventory in real time. HPO renewed year 2 of a two year contract with Caseworthy. The contract covers training for the HMIS Administrator, configuration development, and more concurrent users (45 to 57 users logged-in simultaneously).</p>	
<p>PIC Advocacy Update</p>	<p>Senate draft budget would provide \$142 M for new rentals plus \$6.35 M for PIC priorities for homeless programs. House Finance position is unknown. All PIC priorities are going into conference. Adv Committee is visiting key legislators, etc. Lobbying issue raised: State Ethics Commission states if do 5 hours or more of lobbying <u>in any one month, must register</u>. Still confusion re what is included as lobbying—Ethics says preparing a GIA application is “lobbying”. Bill is in Leg now to work on issue of what should be included as lobbying.</p>	

Treasurer's Report	Marlen reported that the PIC checking account is quite low and that PIC has to pay back HUD for half of the cost of the strategic meeting. Marlen has volunteered to monitor the planning funds. Thanks Marlen!	
Next Meeting	May 17 th at Kapolei Hale	
Minutes Prepared by:	Marty Coleman, Marc Gannon, Betty Lou Larson, Jason Espero, Marlen Sommers (thanks everyone!)	