



# PARTNERS IN CARE

## Oahu Continuum of Care

*Partners in Care is a coalition of Oahu's homeless service providers, government representatives and community stakeholders working together in partnership to end homelessness.*

### MINUTES

General PIC Membership Meeting  
 January 19, 2016 12:00 PM – 1:30 PM  
 Kapolei Hale, Kapolei Hawaii

Agenda Topic	Discussion	Outcome/Action
<b>Call to Order &amp; and Roll Call</b>	Meeting called to order at 12:07 by Chair Gannon. Chair Gannon started by asking if anyone wants to introduce themselves who is new to PIC or those who have not been at a general PIC meeting in a while. A total of 21 members have paid 2016 dues and 15 were present at today's meeting.	
<b>Approval of Minutes</b>	Minutes were distributed and reviewed. It was noted that the legislative breakfast is in room 325 on January 21 <sup>st</sup> .	<b>Minutes approved 15 yes, 0 no</b>
<b>Strategic Plan 2016 priorities</b>	<p>Chair Gannon highlighted the high-level themes if the strategic plan:</p> <ul style="list-style-type: none"> <li>• Broadening the membership base,</li> <li>• build trust among the membership.</li> </ul> <p>If members feel that there is a value to Partners in Care, they will get more involved which will support PIC's goal to end homelessness. Chair Gannon is also working on an "internal communications" document which will help support PIC structure, decision-making and meeting notices/minutes and other documentation.</p> <p>It is very important for PIC members to get involved, so please find your area if interest and jump in!</p>	
<b>Committee Overviews and presentations</b>	<p><i>Janet Kelly Organizational Development committee:</i> Expand membership and focus on member engagement. The committee has a draft list of organizations that they want to reach out to. Meetings are on the 1<sup>st</sup> Tuesday of the month at 9 am t AUW in Oahu Room.</p> <p><i>Kainani Kabunanui Awareness Committee:</i> Biggest role is producing annual conference and to raise awareness in general through the PIC website and Facebook. Meetings are 1<sup>st</sup> Tuesday of the month 10 am at Steadfast Housing.</p> <p><i>Betty Lou Larson (for Greg) Advocacy Committee:</i> Working on a written advocacy plan and developing a speakers' bureau. Meetings are 1st Tuesday of each month at noon at AUW on 5<sup>th</sup> floor.</p> <p><i>Scott Fuji Planning Committee:</i> continue with HUD compliance, getting ready for NOFA, to support the execution of the planning funds and to update the monitoring standards of funded programs.</p>	

	<p><i>Jason Espero Data Committee:</i> the two main functions are to coordinate the Point in time count and overseeing the HMIS system. This committee is statewide since there are also members from Bridging the Gap as well as the Homeless Programs Office. Meetings are 4<sup>th</sup> Tuesday of the month at 10 am at AUW Oahu room.</p> <p><i>Darlene Pires:</i> is the at-large member of the Executive Committee and has been part of PIC since March and she will be part of the “welcoming committee” to meet with new members.</p> <p><i>Marty Coleman, formerly homeless.</i> Marty is on the Executive Committee and hopes that all homeless veterans will soon be formerly homeless.</p> <p><i>Marlen Sommers Treasurer:</i> Focus this year is to add more information and transparency to the financial systems and the PIC planning monies, and also with fundraising.</p> <p><i>Heather Lusk Secretary:</i> One of the biggest priorities for PIC in the coming year is to enhance PICs internal communications such as developing an annual PIC calendar and ensuring that everyone gets the information they need to fulfil their role in PIC.</p>	
<b>Point in Time</b>	<p>Jason Espero noted that the PIT forms were sent out this weekend. He thanked Carlos and Erin for their hard work thus far. There have been several trainings thus far and several more are scheduled for this week. For more information about the trainings contact Macy for the U.S. Vets and Justin for the IHS training. For the first time, PIC is offering reimbursement to PIC members for staff time, mileage and office expenses. There are limited funds available and forms available that need to be used for reimbursement for the \$23.92 per hour for outreach. Each organization will receive no more than \$2,000 per agency. If agencies purchase items or make copies, with the receipt these expenses may also be reimbursable.</p> <p>Chair Gannon thanked Jason, Carlos and Erin for their hard work on the PIT!</p>	
<b>Sustainability Review</b>	<p>Nate French from Community Solutions who is facilitating the Sustainability Review on January 21-22, 2016 introduced himself and his co-facilitator, Michael McConnell. Nate noted that there are three questions we are working on during the sustainability review: Where are we now? Where are we going? How do we get there? Nate passed out handout with questions on them – and noted that communities that have agreement are the most successful. The meeting starts at 10:30 am on Thursday in Aiea until 5 PM and then 9 am – 1 PM on Friday. There will also be meetings with the Exec team at the end to tie the Sustainability review to the PIC strategic plan and there will also be a Funders Collaborative meeting with some public and private funders to align funding with ending homelessness in our community. Nate also introduced Mike</p>	
<b>Treasurer’s Report</b>	<p>Marlen noted that our bank account is 8,271.61 with a projection of 9500 after all membership dues come in. Next month Marlen will share a fiscal report from the Annual Conference. Marlen noted that we are fiscally sound as our only expense this time of year is legislative breakfast.</p>	

<b>Chair's Report</b>	<p>The Governor's office on Homelessness is conducting a systems-mapping meeting on homelessness and Chair Gannon is attending on behalf of PIC. Systems mapping is used to identifying stakeholders, funding, providers and other resources that are involved in the homeless systems. Chair Gannon will report back on this process. Chair Gannon thanked Betty Lou for representing PIC on HPR last week. Chair Gannon reported that two staff members from U.S. Senate Appropriation Committee to discuss HUD funding. 40 million will be released in an upcoming NOFA for homeless youth and Chair Gannon encouraged members to review the NOFA. HUD is also continuing to move away from Transitional Housing, and if PIC continues to include this in our response to the NOFA, we will get marked down accordingly.</p> <p>Chair Gannon noted that there is an offer of technical assistance from HUD – is this something we are interested in? It was brought up that we could use a facilitated dialogue about transitional housing and its role in our continuum so TH will be added to the Sustainability Review 90 day plan.</p> <p>Chair Gannon shared data from a Star-Advertiser article based on a Ward Research survey which stated that fewer people think homelessness is having a negative impact on tourist/economy. Fewer respondents said that homelessness has a direct impact on their life. In the previous 12 months, was the problem getting better (4% 6 months ago, 14% today).</p> <p>A special MAHALO goes to PIC's outgoing chairs: Greg, Erin, Leslie and Betty Lou. Thank you for all your efforts and leadership over the years, we are stronger because of your work, thank you! Greg, as Chair of PIC for the past two years received a special wood bowl with recognition from PIC. Thank you again for your work on behalf of PIC.</p>	
<b>HICH Update</b>	Adrian reported on Scott Morishige. March 1 is the next HICH meeting and the Governors State of the State on January 25 <sup>th</sup> 2016.	
<b>DOH</b>	No report	
<b>City and County of Honolulu</b>	Jan Yokota reported that the C&C has a RFP out for rapid rehousing and emergency services. Info meeting is Jan 20 at 10 am at Dept, of Community /servicers and proposals are due Feb. 5 <sup>th</sup> and email was sent to listserv.	
<b>Advocacy Committee</b>	Legislative breakfast is January 21st from 8:30 – 10:30 at the State Capitol, room 325	
<b>Data Committee</b>	Chronic placement numbers are needed by both planning committee and data committee – please email to Scott Fuji.	
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<b>Announcements</b>	Connie Mitchell from IHS would like to convene a meeting with people working with substance users on the street and she will send out an email.	
<b>Next Meeting</b>	February 16 <sup>th</sup> from 12:00 PM – 1:30 PM at Central Union Church	
<b>Prepared by:</b>	Heather Lusk	

